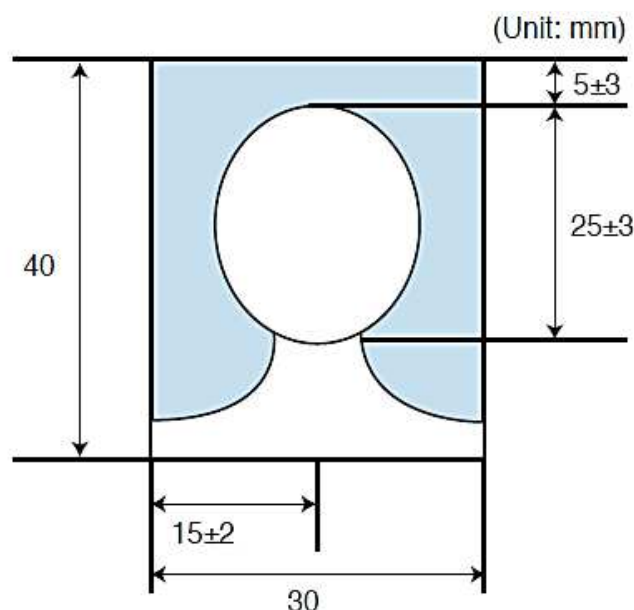# *Photograph Requirements for*

COE(Certificate of Eligibility) Application

You need to submit a photo as specified below when you submit an application for COE and resident card.

(Unit: mm)


```
            5±3
       40   25±3
   15±2
   30
```

1 A photo that shows the applicant him/herself alone

2 A photo of the dimensions specified in the drawing above, excluding the photo's outer border (the dimension of the face refers to the portion from the top of the head [including the hair] to the lower end of the chin)

3 The person should face squarely to the front and remove hats, caps or head coverings.

4 No background or shadows

5 Must be clear.

6 Must be taken within three months prior to submission.

*Please make sure to check the acceptable photo examples on the next page.

Acceptable Photo Examples

Satisfies all specifications - subject is easily identified.

Unacceptable Photo Examples

Photos that don't satisfy given measurements or specifications

Off-center

Face is angled to the side

Shadow in background

Body is angled

Photos in which part of the face is obscured

Glasses frame covers eyes

Glasses frame is exceedingly large

Lighting is reflected in glasses

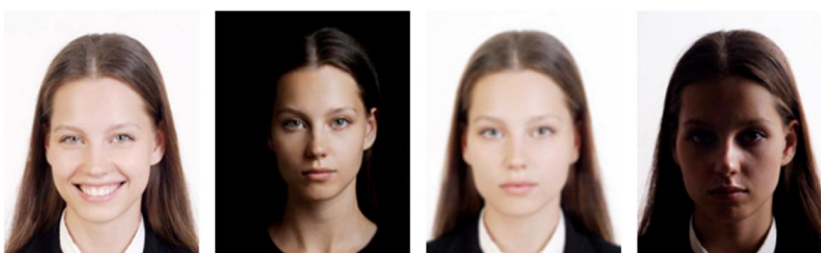Part of face is covered with a mask

Eyes are obscured by hair

Cloth wrapping creates a shadow on face
(Note) Head wrappings made of cloth, etc. are acceptable if the face is clearly visible.

Photos in which identification of the individual is difficult

Expression differs greatly from normal expression

Dark background color makes it difficult to determine outline

Not clear due to focus issue or vibration of camera

Shadow on face